



# KIIRA MOTORS

— C O R P O R A T I O N —

MISSION VEHICLES MADE IN UGANDA

## **NOTICE OF EXPRESSION OF INTEREST FOR PROVISION OF CONSULTANCY SERVICES FOR PREPARATION OF THE AUTOMOTIVE INDUSTRIAL AND TECHNOLOGY PARK MASTER PLAN – KMC/SVCS/2021-22/00017**

1. Kiira Motors Corporation allocated funds for the Consultancy Services for Preparation of the Automotive Industrial and Technology Park (AITP) Master Plan as described below.
2. The purpose of this Expression of Interest is to develop a Shortlist that will identify a firm to provide the services for the proposed Automotive Industrial & Technology Park.
3. The scope of work shall include:
  - (a) Design the Master Plan for the Eco-AITP in respect of previous and ongoing studies, and phasing of development.
  - (b) Undertake a Feasibility Study for the Eco-AITP Master Plan.
  - (c) Develop a Business Plan for the Eco-AITP Master Plan.
  - (d) Establish the growth planning assumptions which would be needed in order to drive the planned land mix and use (i.e. manufacturing, technological, residential, commercial, utility, social & green, etc.) and whether they are reasonable in light of the current domestic and regional market.
4. Interested consultants should provide information demonstrating that they are eligible and possess required qualifications to perform the services supported with relevant documentation. This information will include registration documents of the firm, detailed description of previous similar assignment undertaken and availability of the appropriate skills among the proposed staff.
5. The Eligibility Criteria to establish the shortlist and selection procedure shall be in accordance with the Government of Uganda's PPDA Act, 2003 as amended, the PPDA (Procurement of Consultancy services) Regulations, 2014. Documents evidencing eligibility shall include;
  - (a) Cover letter to the application stating the full name of the applicant as indicated in the Certificate of Incorporation/Registration.
  - (b) A Certified Copy of the Certificate of Incorporation/Registration of the consultant.
  - (c) A Certified Copy of the Memorandum and Articles of Association (*full set*).
  - (d) A Certified Copy of the Bidder's Trading Licence for 2021 or equivalent.
  - (e) Tax Clearance Certificate addressed to Kiira Motors Corporation
  - (f) Registered Powers of Attorney in favour of the signatory of the EOI.
  - (g) Annual Business Income and Profile of the Applicant (Copies of Certified Audited Books of Account for the recent 3 years).

**NB:** The eligibility of a consultant shall be evaluated on a pass or fail basis and where a consultant fails the eligibility requirements, the consultant shall be eliminated from the evaluation.

6. In determining the capacity of a consultant to perform the assignment successfully, the following will be considered;
- (a) The minimum qualifications of the consultant are the following:
- (i) The consultant must be a reputable firm with at least 20 years in Engineering Consulting and Industrial Planning.
  - (ii) Forming a consortium shall be allowed for provision of the services.
  - (iii) A minimum of Five (5) Master Plan assignments of similar size, scope, nature and value of the project with at least One (01) Industrial Park and demonstrated experience in designing automotive manufacturing facilities.
- (b) Key Personnel & Qualification:
- The consultant shall ensure 70% of the key personnel are on the ground (**Physically in Uganda**) at all times during the course of the assignment. All key professionals **MUST** be registered/Chattered with respective professional bodies. The key personnel shall possess the following minimum qualifications and experiences:
- (i) **Team Leader/Project Manager:** A Planner with a Master of Urban and Regional Planning, Urban Development/Management, Regional Development or Urban Design with at least **Fifteen Years** of professional work experience. The Team Leader should have extensive experience in the development of at least 5 Industrial/Technology Parks.
  - (ii) **Urban Designer/Urban Planner:** Master's Degree with at least **ten** years of work experience **OR** Bachelor degree with at least **ten** years of work experience.
  - (iii) **Land Surveyor:** Minimum qualification of Bachelor's degree in Land Surveying or Related Field with at least **ten** years of relevant work experience and should have knowledge in Topographic and Infrastructure Development for Industrial Parks.
  - (iv) **Civil Engineer:** Minimum qualification of Bachelor's degree in Civil Engineering or Related Field with at least **five** years of relevant work experience and should have knowledge in Infrastructure Development for Industrial Parks.
  - (v) **Mechanical Engineer:** Minimum qualification of Bachelor's degree in Mechanical Engineering or Related Field with at least **ten** years of relevant work experience and should have knowledge in Infrastructure Development for Industrial Parks.
  - (vi) **Electrical Engineer;** Minimum qualification of Bachelor's degree in Electrical Engineering or Related Field with at least **five** years of relevant work experience and should have knowledge in Power & Infrastructure Design for Industrial Parks.
  - (vii) **Architect:** Minimum qualification of a Bachelor's Degree in Architecture or equivalent with at least **five** Years' Experience and specific experience in Industrial, Technology, Manufacturing and Housing Projects.
  - (viii) **Finance/Investment Planner:** Minimum qualification of Bachelor's degree in Finance, Investment or Related Field with Certification in Recognized body such as ACCA, CPA and with at least **five** years of relevant work experience and should have knowledge in preparing Investment Plans.
  - (ix) **Transport Planner:** Minimum Bachelor's Degree in Urban Planning, Transport Planning or Related Field with **five** years of relevant work experience and should have a degree/specialization in transport planning.
  - (x) **Environment Specialist:** Minimum of a Master's Degree or Specialisation in Environmental Science or Related field with **five** years of relevant work experience.
  - (xi) **Socio-Economist:** Minimum Bachelor's Degree in Economics with **five** years of relevant work experience and should be a socio-economist.

7. The evaluation criteria to determine the consultant's capacity shall be as follows;

EVALUATION CRITERIA		SCORE
<b>A</b>	<b>Experience</b>	<b>40</b>
A1	Executed a minimum of Five (5) Master Plan assignments of similar size, scope, nature and value of the project with at least One (01) Industrial Park and demonstrated experience in designing automotive manufacturing facilities.	20
A2	At least ten (10) years' experience in carrying out similar assignments.	10
A3	Present the Organization Structure describing the Staffing Levels and their respective Roles.	10
<b>B</b>	<b>Key Professional Staff Qualifications &amp; Competence for the Assignment</b>	<b>60</b>
B1	Project Manager /Team Leader	10
B2	Urban Planner and Designer	05
B3	Land Surveyor	05
B4	Mechanical Engineer	05
B5	Civil Engineer	05
B6	Architect	05
B7	Electrical Engineer	05
B8	Transport Planner/ Logistics & Transportation Specialist	05
B9	Environmental Specialist	05
B10	Finance and Investment Planner	05
B11	Socio-Economist	05
<b>TOTALS</b>		<b>100</b>

**NB:** The minimum Technical Score of firms to be shortlisted shall be **70%**.

8. Interested eligible consultants may obtain further information at the address given below from **0800 – 1700 HRS EAT**.
9. Sealed Expressions of Interest must be delivered to the address below at or before 1000 HRS on **August 24, 2021**.  
 Kiira Motors Corporation  
 Plot 13, Kimera Road, Ntinda  
 Kampala, Uganda  
 Tel: +256-393-517888  
 Email: [ceo@kiiramotors.com](mailto:ceo@kiiramotors.com)
10. The notice of expression of interest is available at the Entity's website at [www.kiiramotors.com](http://www.kiiramotors.com) and at [www.ppda.go.ug](http://www.ppda.go.ug).
11. The planned Procurement schedule (Subject to changes) is as follows:

Activity	Date
a) Publication of Notice of Expression of Interest	<b>July 27, 2021</b>
b) Closing date for receipt of Expression of Interest	<b>August 24, 2021</b>
c) Evaluation of Expressions of Interest	<i>Within 15 working days from closing date</i>
d) Display of Shortlist	<i>Within 5 working days from approval of shortlist by the Contracts Committee</i>

**CHIEF EXECUTIVE OFFICER**