



# KIIRA MOTORS

— C O R P O R A T I O N —

MISSION VEHICLES MADE IN UGANDA

## Notice of Expression of Interest for Provision of Cadastral Survey, Topographic Survey and Processing Certificate of Title for Automotive Industrial & Technology Park – KMC/SVCS/2020-21/00036

1. Kiira Motors Corporation has allocated funds for the acquisition of Cadastral Survey, Topographic Survey and Processing Certificate of Title for the Automotive Industrial & Technology Park services as described below.
2. The purpose of this Expression of Interest is to initiate a process that will identify a firm to provide the services for the proposed Automotive Industrial & Technology Park.
3. The scope of work shall include Cadastral Survey, Topographic Survey, Satellite Image Processing, Compilation of Spatial Database and Processing of Certificate(s) of Title for the 1,280 acres of Land for the Automotive Industrial & Technology Park as detailed below;
  - (a) **Cadastral Survey:** The consultant shall obtain all the necessary information, undertake a boundary survey and process the final cadastral plan using standards obtained from the Department of Surveys and Mapping. This may involve, community and stakeholder engagement; ascertainment of ownership, rights, restrictions and interests in property, physical delineation of property boundaries; determination of dimensions, verification of areas; obtaining the necessary legal approvals for such types of survey; and processing approval of deed plans; and other related tasks.
  - (b) **Processing Certificate(s) of Title:** The consultant shall prepare / collect the necessary documentation from the client, submit the documents to the relevant government authorities, follow up, and finally obtain a valid Certificate of Title or Certificates of Title in the names of the Client.
  - (c) **Topographical Surveying:** The consultant shall carry out fieldwork leading to a large scale topographical map of the area with a DTM. The final scale should allow detailed planning of the land in subsequent phases.
  - (d) **Image Processing and Spatial Database Compilation:** The consultant shall produce high resolution ortho-rectified images and extract various thematic layers into a spatial database that will be used for future planning of the land. The images shall be acquired using latest technologies.
4. Interested consultants should provide information demonstrating that they are eligible and possess required qualifications to perform the services supported with relevant documentation. This information will include registration documents of the firm, detailed description of previous similar assignment undertaken and availability of the appropriate skills among staff.

5. The Eligibility Criteria to establish the shortlist and selection procedure shall be in accordance with the Government of Uganda's PPDA Act, 2003 as amended, the PPDA (Procurement of Consultancy services) Regulations, 2014. Documents evidencing eligibility shall include;
- (a) Cover letter to the application stating the full name of the applicant as indicated in the Certificate of Incorporation/Registration.
  - (b) A copy of the certificate of incorporation/registration of the consultant.
  - (c) A copy of the Memorandum and Articles of Association.
  - (d) A copy of the Bidder's Trading Licence for 2020 or equivalent
  - (e) Tax Clearance Certificate addressed to Kiira Motors Corporation
  - (f) Registered Powers of Attorney in favor of the signatory of the EOI.

**NB:** The eligibility of a consultant shall be evaluated on a pass or fail basis and where a consultant fails the eligibility requirements, the consultant shall be eliminated from the evaluation.

6. In determining the capacity of a consultant to perform the assignment successfully, the following will be considered;
- (a) The consultant should;
    - (i) Have executed a minimum of three (03) similar assignments. The similarity of the assignment shall consider the scope, nature and value.
    - (ii) Have at least five (5) years' experience in carrying out similar assignments.
    - (iii) Demonstrate that at least two (2) of its directors have consistently and jointly successfully delivered at least 5 projects of a similar nature in the last 5 years.
    - (iv) Demonstrate that the proposed key staff for the project have had a consistent working relationship with the firm on projects of a similar nature and magnitude in the last Five (5) years.
    - (v) Present the Organization Structure describing the staffing levels and their respective roles.
  - (b) The consultant shall demonstrate ability to mobilize at least the following suitably qualified and experienced staff who will be evaluated as key staff;
    - (i) **Project Manager (1)** with atleast a Master's degree in Surveying/Geomatics engineering or a closely related field. from a recognized institution; atleast Twenty (20) years post-graduation experience including at least Ten (10) years' experience in consulting, Image Processing, Spatial Database Creation, Cadastral, Land administration and Topographic Surveying; skills in leading teams to execute at least 5 projects of a similar nature and magnitude in the last 10 years; must be registered by the Surveyors Registration Board with a valid Practicing License; demonstrate similar experience in Cadastral survey and topographical survey and of similar nature and magnitude and have practical experience and knowledge in Uganda Land Tenure Systems, cultural practices, Issues and survey standards for the various systems.
    - (ii) **Senior Land Surveyor (1)** with atleast Bachelor's degree in Surveying/Geomatics engineering or a closely related field. from a recognized institution; atleast Eight (08) years Post graduation experience including at least four (4) years' experience in Cadastral Survey, Topographical Survey and Land administration; Must be Registered by the Surveyors Registration Board with a valid practicing license; have practical experience of participating on at least 5 projects of a similar nature and magnitude in

the last 5 years; and practical experience in using GNSS Equipment and Software.

- (iii) **Land Surveyor (3)** with atleast Bachelor’s degree in Surveying/Geomatics engineering or a closely related field. from a recognized institution; at least Five (05) years Post graduation experience including at least two (2) years’ experience in Cadastral Survey, Topographical Survey and Land administration; Must be a member of the Institution of Surveyors of Uganda; and have practical experience of participating on at least 2 projects of a similar nature and magnitude in the last 5 years
- (iv) **Computer Aided Mapping Expert** with atleast Bachelor’s degree in Surveying/Geomatics engineering or a closely related field. from a recognized institution; at least Five (05) years Post graduation experience including at least four (4) years’ experience in GIS, Image Processing and CAD applications; knowledgeable in Modern GIS and Remote Sensing Software; Must be a member of the Institution of Surveyors of Uganda; and should have practical experience of participating on at least 2 projects of a similar nature and magnitude in the last 5 years
- (v) **Sociologist** with a Bachelor’s Degree in Sociology or Anthropology, Mass Communication, Development Studies, or related Field and a minimum of 8 years’ experience in Land Projects; Experience as implementing PIAC for land projects of a similar nature and scope of not less than 5 years; and good knowledge of gender, including gender evaluation especially for land related projects is required

The evaluation criteria to determine the consultant’s capacity shall be as follows;

<b>Evaluation Criteria</b>		<b>Score</b>
<b>A</b>	<b>Experience</b>	<b>50</b>
A1	Number of similar projects undertaken & completed i.e. minimum of three (03) similar assignments. The similarity shall consider the scope, nature & value.	15
A2	At least five (5) years’ experience in carrying out similar assignments.	10
A3	At least two (2) directors have consistently and jointly successfully delivered at least 5 projects of a similar nature in the last 5 years.	10
A4	Proposed key staff for the project have had a consistent working relationship with the firm on projects of a similar nature and magnitude in the last Five (5) years.	10
A5	Organization Structure describing the staffing levels and their respective roles.	05
<b>B</b>	<b>Key Professional Staff Qualifications &amp; Competence for the Assignment</b>	<b>50</b>
B1	Project Manager (1)	15
B2	Senior Land Surveyor (1)	12
B3	Land Surveyor (3)	10
B4	Computer Aided Mapping Expert (1)	08
B5	Sociologist (1)	05
<b>Totals</b>		<b>100</b>

**NB:** The minimum technical score of firms to be shortlisted shall be **75%**.

- 7. Only companies shall be considered.
- 8. Preference Schemes shall apply when evaluating Request for Proposals from the shortlisted consultants.

9. Interested eligible consultants may obtain further information at the address given below from **0800 – 1700 HRS EAT.**
10. Sealed Expressions of Interest must be delivered to the address below at or before 1000 HRS on **October 13, 2020.**  
 Kiira Motors Corporation  
 Plot 13, Kimera Road, Ntinda  
 Kampala, Uganda  
 Tel: +256-393-517888  
 Email: [ceo@kiiramotors.com](mailto:ceo@kiiramotors.com)
11. The notice of expression of interest is available at the Entity’s website at [www.kiiramotors.com](http://www.kiiramotors.com) and at [www.ppda.go.ug](http://www.ppda.go.ug).
12. The planned Procurement schedule (Subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publication of Notice of Expression of Interest	<b>September 15, 2020</b>
b. Closing date for receipt of Expression of Interest	<b>October 13, 2020</b>
c. Evaluation of Expressions of Interest	<i>Within 15 working days from closing date</i>
d. Display of Shortlist	<i>Within 5 working days from approval of shortlist by the Contracts Committee</i>

**CHIEF EXECUTIVE OFFICER**